

Kortright Hill Neighbourhood Group  
Community Meeting  
August 16, 2007

Present: Tammy Oakley, Heather Arsenault, Dean Post, Delilah Keating – Outreach Worker, Nancy Kielar – District Community Coordinator

Regrets: Doug Johnson, Mokles Rahman

Agenda:

Minutes of July 19, 2007

KHCA Inc. request to City of Guelph regarding website

2007 Strategic Plan

Proceeding Forward

BBQ

- skate park
- tables, police, fire and fire trailer,
- mega phone
- location

Printer Cabinet

1. Minutes of July 19<sup>th</sup> approved as is
2. Request from KHCA Inc
  - Janette has received an email from Denis Murr asking for a presence on the City of Guelph website. Janette is asking for your input on this request.
  - Consensus was reached that if we are trying to rebrand and educate the community that there are now two organizations – we are focusing on who we are and what we are doing - working in partnership with the City of Guelph to build community, programs, and services focusing on the social and recreational side having both organizations on the website will create a lot of confusion
  - We could put a link on the bottom of KHNG page with a statement like: If you are interested in the environmental, legal, lobbying issues in our community then click here to access KHCA Inc. who are focusing on addressing these issues.
3. Strategic Plan
  - Nancy distributed copies of the City of Guelph's 2007 Strategic Plan for your information. The Community Development Division will be creating a business plan to work towards meeting these goals. This information will be shared with you as soon as it is complete.
4. Proceeding Forward
  - Consensus was reached that we need to use the BBQ to educate the community about who we are and what we are doing, this event gives us access to the greatest number of people, if people understand the focus and purpose of the Neighbourhood Group this will help us with recruitment

- Delilah and Tammy will take a lead on planning and coordinating an information table, there will be specific information about our group and general information about Neighbourhood Groups in Guelph
- Delilah will work on creating a two page newsletter submissions will come from members it will be a summer newsletter, then in October with Project Serve we will create a Fall newsletter
  - rationale of the launch - Tammy
  - who we are, social and recreational programs, community building, programs in your community to meet your local needs -Tammy
  - contact information for KHCA Inc to give people info if they are interested in the other areas - Dean
  - events listing -Tammy
  - how you can participate – schedule of meetings - Tammy
  - programs – Lunch the Run, Stamp it Up, Scouts, Parent Child.... –Delilah to do this section
  - Profile – future issues
- Consensus was reached that a name and logo need to be finalized so that we can launch the new identity at the BBQ as part of our education – who we are, and what to look for from us
- Consensus was reached to keep the name Kortright Hills Neighbourhood Group, after reviewing all the names and considering a new name, members agreed that the identity of the community within and across the city is too ingrained as Kortright – the name of the school, the name of the waterfowl park, the name of the building zones...
- The submissions from the graphic artist were reviewed Heather will follow up asking for a revision – Kortright Hills your Neighbourhood Group, use the house shaped background, include a family of geese/waterfowl in front, in one include a tree in watermark and in the second water in front. In black and white the house shape will be removed and the border of the house darkened.
- Once the logo is done if there is time order base ball cap or shirt for volunteers with new logo as well as a banner

## 5. BBQ

- The event will run from 11:30 – 2:30 at Mollison Park – separating that this is a community event not a school event, it is a softer, more inviting atmosphere, better for the challenge games, shade...
- Food
  - Doug had inquired via email about having hamburgers – consensus reached that we need to keep things simple given our resources will only offer hot dogs – the ones Delilah has priced are the big ball park dogs
  - Heather suggested that instead of creating one package with one drink and one hot dog that we just price everything for a dollar as some people might want another dog but not another drink and vice versa. Consensus reached to sell everything for \$1.00 a ticket
  - Discusses having freezies – last year we had so many left over, will not offer this year
  - Will offer free cake at the information tent – Delilah will order two cakes half white and half chocolate and have the logo put on them

- coolers – Nancy 2 Dean 5 Tammy 2
- BBQ – Dean will bring one – perhaps should have a spare tank
- Delilah and Heather– get food, cake and drinks – coke diet coke, orange, sprite water, juice boxes, plates and forks for cake, napkins
- Activities
  - Fusion Fun Zone – bouncy tent and generator with staff, face painting – as per the contract the promotion signs need to be picked up from the office during business hours
  - Nancy has requested fire, fire trailer, police – will not know till the day of who will be coming
  - garbage cans, picnic tables are booked – people needed to set up and tear down
  - skate park – Delilah reviewed the evaluation from last year and it was recommended not to have it back as not enough children used it, of those that did parents reflected that is separated the members of the family - Nancy to cancel booking
  - Scouts will have recruitment area – depending on resources may have bannock again
  - street challenge 1:00 pm start– personal invitation to some community leaders (Who is doing this??), encourage them to put together a team – challenge other streets
    - Fun traditional picnic games
    - Scavenger hunt
    - over under pass
    - Frisbee toss
    - fill a bucket relay
    - 3 legged race
    - fold-over newspaper
    - water balloon toss
    - tug of war
  - information booth
  - open to local businesses – must set up on their own, for promotion only they can not sell as it is not a licensed event
- Other
  - shelters – if anyone has a sun shade that they can lend please contact Delilah we need some for the food area – Scouts has one to lend for the information booth
  - Giles truck is available to move stuff on the day of– standard transmission
  - Delilah to check with Gary and Alana regarding volunteering
  - Tammy to create and submit an article for the school newsletter and request promotion on the sign
  - Dean to coordinate volunteers for street games, set up and take down, possibly to help with food
  - ask Doug to take leadership role in BBQ set up, volunteer recruitment– Scouts (youth with supervision) will help with this

- Heather help Delilah post flyers on the mail boxes
- Final BBQ meeting Sept 6<sup>th</sup> 7:00

#### 6. Cabinet

- Heather and Delilah went out looking for a cabinet to house the printer so that Delilah does not have to keep installing removing the printer each day they have found a cabinet for \$200.00 can they purchase it? Consensus reached to purchase it. Heather will send a request via email to Janette Loveys-Smith as this is not in our current budget.

Next meetings:

Thursday September 6<sup>th</sup> 7:00 to finalize the BBQ

Thursday September 20<sup>th</sup> 7:00 regular Community Meeting